



THUNDERBIRD CHAPTER

CONSTITUTION

**The Thunderbird Chapter of
THE NATIONAL RESIDENCE HALL HONORARY
at the University of British Columbia**

Established: 2010

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PREAMBULE

We, the members of the Thunderbird Chapter of the National Residence Hall Honorary, in order to recognize outstanding members of the residence hall community at the University of British Columbia and to promote a higher quality and standard of involvement in the residence hall community, do hereby establish and uphold this constitution.

DEFINITIONS

- A. The name, “University of British Columbia” shall hereafter be referred to as “UBC”.
- B. The name, “National Residence Hall Honorary” shall hereafter be referred to as “NRHH”.
- C. The name, “Residence Hall Association” shall hereafter be referred to as “RHA”.
- D. The name, “National Communications Coordinator” shall hereafter be referred to as “NCC”.
- E. The name, “Associate Director for NRHH” shall hereafter be referred to as “AD-NRHH”.
- F. The name, “Student Housing and Hospitality Services” shall hereafter be referred to as “SHHS”.
- G. The name, “Of the Month” shall hereafter be referred to as “OTM”.
- H. The name, “National Association of College and University Residence Halls” shall hereafter be referred to as “NACURH”.
- I. The name, “Pacific Affiliate of College and University Residence Halls” shall hereafter be referred to as “PACURH”.
- J. The name, “NACURH Associate for NRHH” shall hereafter be referred to as the “NAN”.
- K. The name, “NACURH NRHH Board” shall hereafter be referred to as “NNB”.
- L. The name, “NACURH Services and Recognition Office” shall hereafter be referred to as the “NSRO”
- M. A simple majority vote consists of 50% plus 1 vote of those who have voted being in agreement.
- N. A clear majority vote consists of two thirds (2/3) of the voters being in agreement.
- O. “Academic Year” refers to the period from September to April when UBC Winter Session courses are in session

ARTICLE I - NAME

- A. The name of this organization shall be the Thunderbird Chapter of the NRHH at UBC.

ARTICLE II - PURPOSE

- A. The purpose of this organization shall be to provide recognition for students, faculty, and staff who have provided outstanding service or exceptional leadership in the residence halls at UBC.
- B. Further, this organization shall seek opportunities to serve UBC residence halls and shall encourage membership participation in service opportunities.
- C. In doing this, the organization will hope to encourage further leadership and involvement by members of the residence halls.

ARTICLE III – NRHH VALUES

- A. NRHH is a leadership-based honorary comprised of exemplary residential students who value recognition and service
- B. The two values of the NRHH are:
 - a. Recognition
 - b. Service

ARTICLE IV - MEMBERSHIP

Section I: Induction Criteria for Members

- A. Maintain a cumulative GPA of at least 65% or 2.6 GPA or a minimum letter grade of C on the UBC grading scale.
- B. Have lived in the residence halls during the academic year prior to induction.
- C. Demonstrate outstanding leadership and service to the residence hall system as determined by the current NRHH Thunderbird Chapter executive board.

Section II: Member for Life

- A. Once an individual has shown dedication and commitment to NRHH according to their chapter's standards, they will become an NRHH member for life.

Section III: Types of Membership

A. Active Membership:

- a. Defined as a member who has been inducted into the Chapter and is currently living in on campus housing managed by SHHS at UBC.
- b. Active members must meet all requirements for membership.
- c. Temporary leaves from on-campus housing such as, but not limited to, co-ops, internships, exchange or study abroad, will not affect the individual's active status of the NRHH.
- d. In the case of temporary leave, the NRHH member should notify the Chapter president in writing detailing the reason for and duration of the temporary leave.

- e. The entire body of the NRHH consists of active members.
- f. To maintain Active Membership status, members must attend a minimum of 50% of meetings per term.
- g. If attendance at meetings conflicts with a regularly scheduled event (i.e. class or work) that member can maintain active membership status through voting on campus OTM's every single month as well as contributing to NRHH programs in residence.
- h. Maintenance of active membership is at the discretion of the NRHH Executive Members.

B. Alumni Membership:

- a. Defined as a member of NRHH who no longer lives in the residence halls or no longer attends UBC.
- b. Alumni members do not count in the one percent membership cap
- c. Exceptions include temporary leaves such as, but not limited to:
 - i. Co-operative internships.
 - ii. Study abroad.
- d. When members leave the on-campus community, they must submit a letter to the chapter stating whether the leave is temporary or permanent.
- e. When members submit a notice of temporary absence, they must indicate the duration of their leave to the chapter.
- f. If a member who has submitted a notice of permanent leave returns to the residence and the chapter membership cap has been reached, the chapter shall contact the NAN to request a temporary increase in their capacity until the next membership drive, at which time the chapter size must return to its correct membership capacity.
- g. In the case of a temporary increase in membership capacity, the returning member will not receive voting rights until a position becomes available within the chapter.

C. Early Alumni Membership:

- a. Defined as a member that is still living on campus, but can no longer meet the chapter active member expectations.
- b. Early alumni members do not count toward the one percent cap.
- c. The following guidelines apply to the procedure of applying for early alumni membership status:
 - i. The member must complete the early alumni membership application, which shall include the signatures of the Chapter President, Chapter Advisor, and Chapter member for whom the form is being completed.
 - ii. The completed early alumni membership application shall be submitted to the Regional AD-NRHH for approval.
- d. The number of early alumni members a chapter shall be granted per academic year will not exceed fifteen percent of the chapter's membership cap.
- e. It is the right of the Regional AD-NRHH to deny requests for reasons including, but not limited to:
 - i. The application form is incomplete.

- ii. The Regional AD-NRHH does not believe that sufficient measures were taken by the chapter to address the member's inactivity with the Thunderbird chapter business submitting the application.
- iii. The chapter has exceeded its allotted early alumni membership approvals for the year.
- f. If the member and/or chapter wish to appeal the decision of the Regional AD-NRHH, they may appeal to the entire NNB.
- g. The decision of the NNB shall be final.
- h. Each AD-NRHH shall have one vote
- i. The vote shall be determined by a simple majority
- j. The NAN shall cast the tie-breaking vote when necessary.

D. Honorary Membership:

- a. Defined as an individual chosen by the voting body in recognition of outstanding service to the residence halls.
- b. Honorary Membership is designed to recognize people including, but not limited to:
 - i. housing personnel;
 - ii. instructors;
 - iii. university staff;
 - iv. off-campus students;
 - v. and in rare circumstances, to students currently living in the residence halls.
- c. Graduating seniors cannot be inducted as an "honorary member."
- d. The number of honorary members a chapter shall be able to induct per academic year will not exceed ten percent of the chapter's membership cap.
- e. Honorary members do not count in the one percent cap.

Section IV: Membership Capacity

- A. The general membership of a chapter may include up to, but not more than, one percent of the total residence hall population that year, or 20 members, whichever is larger.
- B. The total one percent membership cap only includes active membership.
- C. The total 1% membership does not include alumni, early alumni or honorary members.

Section V: NRHH Member Removal Policy

- A. The Removal Policy may be enacted if an Active member can no longer meet the chapter membership expectations.
- B. If an Active member is removed, they no longer count towards the 1% membership cap.
- C. The following guidelines apply to the procedure for the removal of an Active member:
 - a. The member and/or chapter must complete the NRHH Member Removal Application.
 - b. This form can be obtained from the region's AD-NRHH.
 - c. The form must include the electronic signatures of the chapter President and chapter advisor.
 - d. This form must be submitted electronically.
- D. The completed Member Removal application shall be submitted to the region's AD-NRHH for approval.

- E. The amount of members for removal is up to the discretion of the chapter.
- F. It is the right of the region's AD-NRHH to deny requests for removal for reasons including, but not limited to:
 - a. Submission of an incomplete form.
 - b. The region's AD-NRHH does not believe that sufficient measures have been taken by the chapter to address the member's inactivity or ineligibility within the chapter prior to submission of the application.
- G. If the member and/or chapter wish to appeal the decision, they may appeal to the Regional AD-NRHH through written request as to why the Candidate deserves to continue as a member of the NRHH.

Section VI: NRHH Member Transfer Policy

- A. NRHH members that are transferring schools at any educational level, including incoming graduate students and incoming doctoral students, are able to apply to have their NRHH membership transferred from their outgoing institution to their incoming institution.
- B. Each NRHH chapter is able to accept or reject transfer members at their own discretion.
- C. If accepted, these members shall become active members of the new chapter.
- D. The Membership Transfer Policy must be outlined according to the following:
 - a. The student applying to transfer their membership must be fully matriculated at the new institution.
 - b. The student seeking to transfer their membership must contact the chapter president and advisor in writing detailing why they want to transfer their membership, how they benefitted their previous chapter and residence hall system, and how they hope to be involved in the new chapter.
 - c. Each chapter is able to come up with their own procedures detailing how letters will be evaluated.
- E. If approved, the student and/or new chapter must complete the membership transfer application
- F. The membership transfer application may be obtained from the Region's AD-NRHH.
- G. The membership transfer application shall include signatures from the following individuals
 - a. The incoming chapter's President.
 - b. The incoming chapter's Advisor.
 - c. The NRHH member who is seeking to transfer their membership.
- H. The completed application shall be submitted to the region's AD-NRHH for approval.
- I. It is the right of each region's AD-NRHH to deny requests for reasons including, but not limited to:
 - a. The application form is incomplete.
 - b. Adding new member(s) puts the chapter over its member cap.
- J. If the member and/or chapter wish to appeal the decision of the region's AD-NRHH, they may appeal to the entire NNB.
- K. The decision of the NNB shall be final.
- L. In the event of an appeal to the NNB:
 - a. Each AD-NRHH shall have one vote.
 - b. A simple majority shall be necessary, with tie-breaking vote when necessary.

ARTICLE V – SELECTION OF MEMBERS

Section I: Nominee Requirements

- A. Nominees must be a student of the college or university with which the chapter is affiliated, with student defined by the chapter’s host institution, including, but not limited to:
 - a. Students pursuing undergraduate, graduate or professional degrees.
- B. Nominees must currently reside on campus in housing managed by UBC SHHS
- C. Nominees must have an average of 65% or 2.6 GPA (a minimum letter grade of C) on the UBC grading scale.
- D. All NRHH members, housing staff and residents can make nominations including self-nominations.

Section II: Nomination Process

- A. Nominees must complete a nomination form, available from the Chapter President
- B. Nomination forms must be submitted to the Chapter President at least two (2) weeks prior to an induction ceremony

Section III: Voting Procedure

- A. Selection shall be by blind ballot, in which the names and all identifying features of a nominee have been removed.
- B. Nominees must receive a simple majority of those active members present with voting rights to be inducted.
- C. Voting Members for the selection shall consist of active members with voting rights.
- D. The Executives can waive the voting if no dissent for the nominees is voiced.

Section IV: Induction Ceremony

- A. The Thunderbird Chapter of NRHH shall hold induction ceremonies two (2) times per academic year.
- B. The first induction ceremony shall be held within the first four months of the start of each academic year
- C. The second induction ceremony shall be held within the final four months of each academic year

Section V: Induction Oath

- A. The Induction Oath is as follows:
 - a. “I, (state your name), agree to uphold and honor all the principles, values, and beliefs of the Thunderbird Chapter of the National Residence Hall Honorary. I promise to continue the tradition of recognition and service. In my efforts to service this chapter, I will uphold the NRHH constitution to the best of my abilities.”

ARTICLE VI – EXECUTIVE STRUCTURE

Section I: President

The President shall:

- A. Preside over all chapter meetings.
- B. Preside over all Executive Board Meetings.
- C. Preside over all “Of the Month” selections.
- D. Create special committees, as needed.
- E. Maintain correspondence with the PACURH AD-NRHH
- F. Maintain correspondence with NACURH Offices
- G. Attend NRHH regional chats
- H. Attend NACURH, PACURH, and PACURH No Frills annual conferences during year of appointment
- I. Assist RHA NCC with yearly affiliation process
- J. Act as a liaison between RHA and NRHH by attending all executive board and general assembly meetings
- K. Act as a liaison to Residence Life Management
- L. Act as a liaison to the NRHH advisor
- M. Be responsible for soliciting suggestions for membership candidates
- N. Create and distribute membership application packages
- O. Receive and prepare membership applications for members to vote on
- P. Facilitate the overall selection and induction process with Executives
- Q. Plan and organize induction receptions each term with Executives
- R. Assist in planning and facilitating the annual recognition event
- S. Designate the VP Communications & Outreach to perform duties if unable

Section II: VP Communications & Outreach

The VP Communications & Outreach shall:

- A. Perform duties of President in their absence
- B. Sit on a regional or NACURH committee or task force, preferably related to NRHH
- C. Assist in the logistical planning of the annual recognition event
- D. Assist in the planning and facilitating of induction receptions each term with executives
- E. Create and publish one chapter newsletter each term to be distributed to NRHH alumni, active members, RHA councils, and Residence Life Staff
- F. Organize at least one chapter social each term
- G. Actively manage all social media in the UBC NRHH Thunderbird Chapter name
- H. Actively manage the UBC NRHH website
- I. Chair either the service or recognition committee, performing all duties as outlined in Article VII of the NRHH Constitution
- J. Create a transitional report for the incoming VP Communications and Outreach at the time of office change

Section III: VP Administration & Finance

The VP Administration & Finance shall:

- A. Prepare a budget request to be presented to the Advisor at the beginning of the year
- B. Be responsible for ensuring that the UBC NRHH financial statements and proposed budget are submitted to the RHA as needed
- C. Ensure that the UBC NRHH financial records, files, and property are complete and organized, to be delivered to the incoming VP Administration & Finance at the time of office change
- D. Keep accurate records of all moneys spent each term

- E. Sign all NRHH purchase requests and keep copies of purchase orders
- F. In charge of placing orders to the NSRO in consultation with the President
- G. Take minutes at all chapter and executive board meetings
- H. Maintain files on all chapter activities including, but not limited to membership, alumni, and award recipient lists, submitted OTMs, OTM points, and chapter resources
- I. Send letter notifying candidates of membership status
- J. Assist in the budgetary planning of the annual recognition event
- K. Assist in planning and facilitating induction receptions each term with executives
- L. Chair either the service or recognition committee, performing all duties as outlined in Article VII of the NRHH Constitution
- M. Create a transitional report for the incoming VP Administration & Finance at the time of office change

Section VI: The Advisor

The Advisor shall:

- A. Attend all meetings, either of the Chapter as a whole or of the Executive Board.
- B. Ensure that all actions are consistent with UBC SHHS policies and procedures.
- C. Review and approve all financial transactions.

ARTICLE VII – NRHH COMMITTEES

Section I: Committee Structure

- A. Each VP is responsible for chairing one of either the Service or the Recognition committee
- B. The chair for each committee shall be determined by the President following the election of both VPs
- C. The size of the committee shall be determined annually by the committee chair; if appropriate, either or both committees can be composed of the entire chapter

Section II: Recognition Committee

The recognition chair shall:

- A. Create and chair a committee for the purpose of achieving recognition goals
- B. Notify OTM winners at all award levels
- C. Manage and update OTM standings
- D. Publish OTM winners to website and social media
- E. Liaise with RHA Councils and RezLife staff regarding recognition initiatives

The recognition committee shall:

- A. Advertise and assist residents with monthly OTM submissions
- B. Solicit bid recommendations and pin nominations from residence leaders when appropriate

Section III: Service Committee

The service chair shall:

- A. Create a committee for the purpose of achieving chapter service goals
- B. Consistently advertise and promote service and volunteer opportunities
- C. Develop detailed transition reports for each service project undertaken by UBC NRHH

- D. Liaise with RHA councils and RezLife Staff regarding service initiatives

The service committee shall:

- A. Initiate and organize one large-scale service project per term
- B. Facilitate one small-scale or passive service initiative per month

ARTICLE VIII – REMOVAL OF OFFICERS

Section I: Requirements for Removal

- A. If an officer is not performing their designated duties or they do not meet all requirements in the constitution they may be removed from office.

Section II: Removal Procedures

- A. Any NRHH member must make a written complaint and turn it in to the NRHH advisor.
- B. The NRHH advisor will let the officer know of the formal complaint and allow the officer to file his or her own rebuttal.
- C. The NRHH advisor will then select a committee of 2 officers and 3 members to review the case.
- D. If there is not a majority vote from the committee to remove the officer, then the officer is excused of the charges and maintains their position.
- E. If there is a majority vote from the committee to remove the officer, then the NRHH chapter will be presented the situation by the committee.
- F. This presentation will take place at the next scheduled NRHH chapter meeting. The presentation will be five minutes followed by the officer making their presentation for five minutes.
- G. A three-minute question and answer period for both shall follow with no discussion afterwards.
- H. An officer shall be removed for office if a clear majority of members present with voting rights vote in favor of removal.

ARTICLE IX – ELECTION CODE

Section I: Requirements for Candidacy

- A. All candidates must have been an Active member with voting rights for the semester prior to which they will hold office.
- B. All candidates must be an Active member for the year in which they intend to hold office.
- C. All candidates must be eligible to live in residence managed by SHHS
- D. All candidates must have applied to live in residence, been successful in the Residence Allocation Process (RAP), and have been offered a year round or winter session contract by a date specified by the NRHH Advisor

Section II: Election Procedure

- A. Elections shall be held each spring at a regularly scheduled meeting before the selection of new members.

- B. Nominations for individuals wishing to run can be submitted at a time specified by the Elections Officer before the expected election date through an application form circulated no later than 2 weeks before the election.
- C. The NRHH President shall appoint an Elections Officer 1 month prior to the date of the vote.
- D. Each candidate is required to submit an application package that must include but is not limited to the application form and a resume.
- E. Each candidate is required to make a 5-minute presentation to the NRHH Executive Board Meeting the week of the election.
- F. A question and answer period of a duration determined by the elections officer will follow each candidate's speech.

Section III: Duties of the Elections Officer

- A. The duties of the elections officer include the following:
 - a. Circulating application information
 - b. Field all inquiries and comments regarding NRHH election processes and procedures from the time the application is available to the time at which new officers are elected.
 - c. Collect all submitted applications by the deadline specified by the Elections Officer
 - d. Contact all candidates with details regarding the date, time, and location, and procedures of the election
 - e. Perform duties as outlined in the Bi-elections procedure section in the event of a bi-election.
 - f. In the case that the Elections Officer is unable to perform their duties, the Chapter President shall appoint a new Elections Officer to take over at their discretion.

Section III: Bi-elections Procedure

- A. In the event that a position is not filled at the election, a bi-election will be held no later than the end of the current academic term
- B. The Elections Officer shall release an application for the bi-election no later than two (2) weeks prior to the bi-election
- C. Nominations shall be open for at least one (1) week
- D. Nominations for individuals wishing to run must be submitted no later than the time specified by the Elections Officer.
- E. In the event that a position is not filled at the bi-election, a second bi-election shall be held no later than the end of the first month of the next academic year
- F. In the event that the position is still vacant after two (2) bi-elections, follow the procedure outlined in Section IX: Vacancy of Office.

Section V: Voting

- A. Election is done by closed ballot if more than one candidate runs, otherwise by a Yes/No vote.
- B. Voting shall be done using the Single Transferable Vote Method.
- C. All abstentions shall be counted towards the vote total.
- D. A vote is passed when a Candidate receives a simple majority vote.

- E. The Elections Office and the NRHH Advisor will count votes immediately after votes have been cast. If a clear majority was not reached, a re-vote will take place until a result has been achieved.

Section VI: Duration of Office

- A. Each officer shall be elected to a one-year term.
- B. Officers shall take office immediately after induction as the position-elect until the last day of the semester during which they were elected.
- C. Officers shall assume the position fully as of one day following the last day of the academic term prior to the academic term for which they are elected.
- D. Officer terms end on the final day of the academic term for which they are elected.

Section VI: Officer Oath

- A. Upon election, the elected officer must state the Officer Oath
- B. The Officer Oath is as follows:
 - a. “I, (state your name), pledge to uphold and honor all the principles, values, and beliefs, of the Thunderbird Chapter of the National Residence Hall Honorary at the University of British Columbia. I solemnly swear, as an executive officer, to serve the Thunderbird Chapter to the best of my ability, to serve and protect all the guidelines and status of the constitution, NACURH, NRHH, as well as the well-being of the chapter.”

ARTICLE X – VACANCY OF OFFICE

Section I: Vacancy of Presidential Office

- A. Should the office of President become vacant, the VP Communications shall assume the office of the President.

Section II: Executive Board Appointments

- A. In the event that a Vice President leaves office, the President shall appoint an Active member with voting rights to finish that office’s term.
- B. This appointment shall be made at the meeting following the office’s vacancy.
- C. Approval of this appointment shall be made by the membership, with a vote simple majority of the members present with voting rights.
- D. In the event that the approval is not granted, the floor shall be opened for nominations, and an election shall be held.
- E. This election shall be governed by the election code in Article VII.

ARTICLE XI - MEETINGS

Section I: Parliamentary Procedure

- A. This organization shall follow Robert’s Rules of Order unless otherwise stipulated by the Presiding Officer and/or the Executive Board.

Section II: Meeting Location

- A. Regular weekly meetings and their location shall be set by the Executive Board at the beginning of each semester.

Section III: Exception to Regular Meetings

- A. Additional meetings shall be called by the Executive Board as necessary.
- B. The Executive Board shall have the authority to cancel meetings if there is insufficient business to warrant a meeting.

Section IV: Meeting Attendees

- A. All regularly scheduled meetings of the Thunderbird Chapter of the NRHH shall be open to any resident living in a residence hall operated by SHHS at UBC who wishes to come.

Section V: Agenda

- A. Any issues presented to the council during a meeting shall not be voted on until the following regular meeting.
- B. To allow for special circumstances, the chapter, by a simple majority vote, may proceed to vote on an issue during the same meeting at which the issue is presented for action.

ARTICLE XII - ABSENCES

Section I: Excused and Unexcused Absences

- A. Absences may be excused by the President and Advisor in the following manner:
 - a. A reason for the absence must be submitted to the President and Advisor twenty-four (24) hours prior to the meeting.
 - b. The President and Advisor may then accept the statement and excuse the absence if the President and Advisor believe the circumstances call for such an action.
- B. Absences may be considered unexcused by the President and Advisor if the reason is not justifiable.
- C. The member may appeal the decision of the unexcused absence in writing to the President.
- D. An active member will lose their voting rights if they have had more than four unexcused absences per year.

ARTICLE XIII - AFFILIATIONS

Section I: RHA Meetings

- A. A representative shall be sent to the RHA general meetings and RHA Executive meetings as needed.

Section II: Good Standing

- A. This chapter shall remain in good standing with UBC SHHS, NACURH and the NRHH.

ARTICLE XIV – CHAPTER AWARD PROCEDURES

Section I: Membership Pin

- A. The requirement for the membership pin is membership induction into the Thunderbird chapter.
- B. Membership pins shall only be awarded during the first induction ceremony of the academic year
- C. Members inducted during the second induction ceremony of the academic year shall receive their pins at the following induction ceremony

Section II: Outstanding Leadership White Pin

- A. The requirement for the white “leadership” pin is a prominent display of leadership ability here at UBC (as assessed by the current NRHH executive board)
 - a. Award winner must be eligible for an OTM to be eligible for this pin.
 - b. RHA Councilor of the Year (x2)
 - c. RHA President of the Year
 - d. NRHH Councilor of the Year
 - e. 4 at the discretion of the NRHH council (with consultation with the RHA President)

Section III: Bronze Pins

- A. The requirements for the eight “bronze” pins are at the discretion of the NRHH and President. These pins are to recognize individuals who have demonstrated outstanding service to RHA, NRHH, PACURH and NACURH. UBC can only give eight bronze pins a year.
- B. Award winners must be eligible for an OTM to be eligible for this pin
- C. Should have demonstrated outstanding service to the residence community at UBC for a minimum of 2 academic years
- D. Award winners will have contributed positively to the visibility of the RHA, NRHH, PACURH and/or NACURH within their residence community
- E. Outstanding service can include but is not limited to
 - a. Developing a successful new initiative.
 - b. Engaging residents and encouraging residents’ involvement in the community.
 - c. Continued exemplary programming throughout their service to the residence hall.
 - d. Recognition through OTM awards.
 - e. Going above and beyond expectation of the role.
- F. In the instance that an award nominee does not meet those criteria, it is at the discretion of the NRHH council to override these criteria.

Section IV: Samuel Yellin Excellence in Leadership Award

A. Purpose:

- a. The Samuel Yellin Excellence in Leadership Award is designed to provide recognition to an individual NRHH member in good standing with UBC that has shown long term commitment to all the values of the NRHH

B. Context:

- a. Samuel Yellin was one of the founding members of the NRHH Thunderbird Chapter and was involved on the campus, regional, and international levels during his 6 years at UBC

- b. Samuel exemplified true commitment to the chapter by establishing the chapter's constitution, increasing UBC's visibility at the PACURH and NACURH levels, and creating a well-rounded council.
- c. Samuel always maintained an outstanding academic average and has served in multiple positions in Residence Life and NRHH
- d. During his time at UBC, Samuel was recognized for his tireless contributions to the chapter and the University including winning the prestigious Windi Sasaki Cornerstone Award, the Carl Cooper Award, the Student Leadership Conference "Faces of Today" award, and the Silver, Bronze, and Outstanding Leadership Pins

C. Eligibility:

- a. This award will be given yearly at the discretion of the current NRHH Executive Board according to these requirements
- b. Inducted member of the Thunderbird Chapter of the NRHH
- c. Member of the residence community at UBC for a minimum of two academic years
- d. In good standing with the UBC as defined by UBC SHHS

D. Award:

- a. The Award shall consist of a small-engraved trophy. This award shall be announced at the annual NRHH and RHA Year-End Recognition Ceremony.
- b. A maximum of one award per year may be given.

E. Criteria:

- a. Award winners will have contributed positively to the visibility of the NRHH, PACURH, and/or NACURH within their residence community
- b. Should have demonstrated excellence in leadership as defined by the values of the NRHH
- c. Excellence in leadership can include but is not limited to
 - i. Developing a service project for the NRHH
 - ii. Engaging residents, student and professional staff to get involved with the NRHH
 - iii. Recognition through OTM Awards
 - iv. Involvement in increasing the number of OTMs
 - v. Going above and beyond expectation of their role through diverse programming efforts in all of the values and continual attendance to meetings
- d. In the instance that an award nominee does not meet these criteria, it is at the discretion of the NRHH Executive Board to override these criteria.

ARTICLE XV - FINANCES

- A. The NRHH Thunderbird Chapter shall remain in good standing with PACURH and NACURH
- B. The Thunderbird Chapter of the NRHH receives a portion of the UBC RHA annual budget.
- C. The NRHH council members will review and vote on all monetary requests pertaining to the NRHH programming need.
- D. All budget proposals must be approved by a clear majority vote.

ARTICLE XVI - AMENDMENTS

- A. Following Robert's Rules of Order, amendments to the Constitution and Bylaws of the NRHH can be made:
 - a. The Constitution and Bylaws may be amended at a quorum general meeting of the NRHH
 - b. Proposed amendments must be presented to the Council at least seven (7) days prior to the meeting at which they will be voted upon
 - c. At the meeting, the approval of the-thirds (2/3) of the voting members present is required to effect a change in the Constitution or Bylaws of the NRHH.
 - d. In extenuating circumstances, the council has the option to vote to override the amendment process and vote on changes.

ARTICLE XVII – RULES OF ORDER

- A. Any procedure not clearly outlined in this constitution shall, with the approval of council, by a simple majority vote, be governed on prior precedent of the organization in the form of previous minutes.

ARTICLE XVIII - QUORUM

- A. Quorum consists of fifty percent (50%) of the total active chapter membership